



The MatchWork CV Search Module - In Brief

The CV Search Module enables job boards to offer advertisers and recruiters access to a premium quality CV search capability. The CV Search Module is built on MatchWork's unique way of registering detailed CV data in a structured, searchable, effective and user-friendly way. The result is the market's most advanced search, providing the user with easy, fast and accurate access to candidates in the pool of CVs registered at the job board owner's site.

The Benefits

CV Search is an add-on to the CV Matching Module for job board owners working to monetise their CV database even further - enabling users to: -

- Offer a premium CV Search product to advertisers or recruiters
- Provide candidate search and screening as a chargeable consultancy service
- Enrich product packages or offer advertisement up-sale options
- Generate higher traffic and activity on the site
- Offer direct CV search as a standalone product or as a complement to an advertisement.

Functionality

Access to CV-search is granted by using the contract facility in MatchWork's advanced Back Office System, M-BOS, to define a wide variety of parameters for the recruiter's usage of the system.

This means that MatchWork partners are able to offer their advertisers a separate CV Search service based on the very latest technologies and with a 'look and feel' in harmony with their corporate identity.

Job seekers registering CVs have the options of full anonymity and two levels of automatic disclosure with full automatic notification.

The CV Search Module can be configured and designed with a high degree of freedom and can be optimised to deliver the desired experience to advertisers and jobseekers.

The structured data registration for CVs is processed through the CV database in the CV Match Module and it is in the CV registration process that the CV holder also defines whether contact details can be revealed automatically or via a prompt.

Recruiters can search, manage and download CVs according to what has been agreed in the contract with the job board owner. The activity is registered and reported via M-BOS.

Searching for CVs is done in a fast, easy and intuitive way using simple search, guided navigation or advanced search and searches can be modified by saving new/added criteria under the same search name. The saved searches are visible to the recruiter and non-relevant searches can easily be deleted.

Whenever a CV including contact details is saved or exported to a folder it will be registered automatically as a download for statistical and invoicing purposes.

Access to the CV Search service is registered and controlled by the job board sales team at recruiter level. This enables "read-only" anonymous CV browsing and "full service" CV search and



contact - and access can be managed in a variety of ways.

Every transaction is recorded. This enables the system to generate performance statistics on “CV views”, “Save CVs”, “Print CVs” and “Export CVs” on a very detailed level (per hour, per day, per week, per month). For invoicing purposes MatchWork provides detailed information on which user at which recruiter has contacted which candidate, and when. This is provided through invoice data export.

Conclusion

The CV Search Module provides an effective and user-friendly means of maximising the value of a CV database.

The enhanced activity levels provided by the many special features encourage jobseekers to register and reward recruiters and advertisers with a highly effective and easily administrated solution.